

Hayshire UCC – for internal use ONLY
CONFIDENTIAL

SUSPECTED CHILD ABUSE INCIDENT REPORT

Date of Report to ChildLine: _____ Oral Electronic

Date of Incident: _____ Person Making Report: _____

Name of Child/Youth: _____ Age: _____ Gender: M F

Parent/Guardian of Child/Youth: _____

Address: _____ Unknown
(street, city, state zip)

Describe the circumstances under which you became aware of possible abuse. State the names of any persons who witnessed abuse, or reported this to you. (please attached an additional sheet if needed)

Describe any injuries you observed: _____

Does child/youth appear to need immediate medical attention? Yes No Unknown

Does child/youth appear to be fearful, suicidal or withdrawn? Yes No Unknown

Approximate date of last known incident of abuse: _____ Unknown

Describe any physical, mental or behavior factors that may place the child at risk

Did the abuse take place at the church or during a church-related activity? Yes No Unknown

If Yes, indicate the activity/location: _____

Name of Alleged Perpetrator: _____ Unknown

Relationship to child: _____ Unknown

Address: _____ Unknown
(street, city, state zip)

Describe the extent of alleged perpetrator(s) access to child: _____
_____ Unknown

Does this person have a history of violence, mental illness, or substance abuse?
___ Yes ___ No ___ Unknown If Yes, explain: _____

Reported to Pastor(s)/SCOC Chair _____ Date _____ Time _____

Signature of person making this report: _____

- If you are a mandated reporter, and you suspect (or observe) that a child/youth has been abused, you must report it immediately to ChildLine (1-800-932-0313), and then notify the Pastor(s) / SCOC Chair.
- If a child is injured or in imminent danger, call 911.

CHURCH USE ONLY

Signature of person receiving this report: _____

Date: _____

Comments: _____

FOLLOW UP

Document any action taken by church during the course of CPS or Police Investigation:

Document any action taken – continued:

Results of DHS report provided on (date): _____

Signature of person receiving the DHS results from the mandated reporter:

Attach

- Copy of CY-47 Report to CPS
- Mandated reporter's information from DHS concerning the determination of whether the child abuse report was unfounded, indicated, or founded, and the services to be provided for the child/youth.
- Any additional material provided to DHS or local police for investigation and prosecution purposes.
- Any information shared with Church's insurance holder.