

Hayshire UCC
APPLICATION TO BECOME AN
“APPROVED ADULT”

This application is a mandatory part of our process to provide the congregation with a safe, nurturing, Christian environment for our children/youth and their families. Persons responsible for the supervision and care of our children/youth are in a special position of trust and confidence. Therefore, anyone seeking to work with the children/youth of our church must complete this application.

I wish to be approved as an “Approved Adult” who will work closely with children/youth of our church. (requires two PA background clearances).

PERSONAL INFORMATION

Please attach a copy of a photo ID: valid driver’s license, or other form if no driver’s license is available – student/school ID, non-driver’s ID card, etc.

Name: _____ Date of Application: _____

SSN: _____ Driver’s License (State/#): _____

Other Photo ID (specify): _____

Address: _____

Telephone: _____ H _____ C

E-mail Address: _____

Permanent Address(es) maintained within the last ten (10) years – start with most recent:

Are you 18 years of age or older ___ Yes ___ No

How long have you attended Hayshire? _____ (must be a minimum of 6 months)

Before answering the following questions on page 2 and top of page 3, please read the Hayshire UCC’s “Safe Conduct Policy” – noting specifically the definitions for child abuse and sexual child abuse and exploitation, who are mandated reporters, process for reporting, and failure to do so. In the questions

below, the words “abuse,” “abusing a child” and “child abuse” are intended to include the conduct described in the definitions.

Is there any reason why you should not work with children/youth? Yes No
If yes, please explain.

Have you ever abused a child/youth (a person less than 18 yrs of age)? Yes No
If yes, please explain.

Have you ever been accused of abusing a child/youth? Yes No
If yes, please explain.

Have you ever been involved in a child abuse investigation as a witness, alleged victim, or alleged abuser? Yes No
If yes, please explain.

Have you ever been arrested for, convicted for, or plead guilty to a criminal offense against a person? Yes No
If yes, please explain.

CHURCH OR CHILD-RELATED WORK

List your talents, training, education, etc., that might help enrich the lives of our children/youth.
Describe the work you prefer:

If you are a member of a congregation other than Hayshire UCC – York, please provide the name(s) and address(es):

Please provide the names and address(es) of **all** the churches you have attended on a regular basis at any time during the last ten (10) years.

Describe any church work you have done with children/youth during the last five (5) years. Please include the church/organization’s name, city, and year(s) of participation.

PERSONAL REFERENCES

Please provide the name, address, and phone number of two persons, **not relatives**, who have known you for at least five (5) years.

1. _____

2. _____

I agree that the information contained in this application is correct to the best of my knowledge.

Applicant's signature: _____ Date: _____

APPLICANT RELEASE OF INFORMATION, RELEASE OF LIABILITY, AND UNDERSTANDINGS OF LEGAL COMMITMENTS OF VOLUNTEERING

I understand and agree that the Hayshire UCC may contact the churches and references identified above and others who may be identified by those listed above. I authorize these references or churches or others to give you any information (including opinions) that they may have regarding my character and fitness for work with children/youth. I also understand and agree that law enforcement authorities or any other person or entity with access to records of criminal arrests or convictions may be contacted during the consideration of this application. I authorize these law enforcement authorities or any other person or entity to provide information regarding criminal arrests or convictions. In consideration of the receipt and evaluation of this application by the congregation, I hereby release the congregation and any individual, church, youth organization, employer, reference, or any other person or entity, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of any person's or entity's disclosure of information about me or the expression of an opinion about me.

I understand that as a volunteer working with children/youth, I am required to complete a **PA Criminal Records** check and a **PA Child Abuse** clearance, as well as an FBI fingerprint record check if I have not been a resident of PA for the last ten (10) years. I also understand that I will be a mandated reporter, required by state law to report to proper authorities any suspected child abuse I become aware of in my duties. I understand that I will be given training in how to recognize child abuse, and how to properly report it. I understand that I am legally required to make such a report when necessary, and that failure to do so carries criminal penalties as well as risking injury to a child.

I understand that Hayshire UCC reserves the right to perform a clearance check at any time while I am volunteering to work with the children/youth of our congregation.

I swear that I am not disqualified from service as a volunteer pursuant to §6344(C) [see attached list] or have not been convicted of an offense similar in nature to those crimes listed in §6344(C) under the laws or former

laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I understand that I am required by law to notify the church in writing within 72 hours if I am arrested or convicted of a criminal offense involving child abuse [§6344(C), see attached list], or if I am named as a perpetrator of an indicated or founded child abuse report.

CHECK ONE

I have been a resident of PA for the last 10 years

I have NOT been a resident of PA for the last 10 years

I further state that I have carefully read the foregoing release and understand its content. I am signing this application freely and voluntarily.

Applicant's signature: _____ Date: _____

CHURCH OFFICE USE ONLY

I acknowledge that the above named applicant has appeared before me and their valid driver's license or other acceptable form of photo identification.

Reviewer: _____ Date: _____